## APPLICATION FORM FOR LUMP SUM GRANT

(KHYBER KAKHTUNKHWA GOVERNMENT SERVANTS BENEVOLENT FUND PART-I & PART-II) ( FORM SHOULD BE FILLED IN CAPITAL LETTERS )

1	Personal No.	
2	Name of Government Servant	
3	Designation	
4	Pay Scale	
5	Office / Department	
6	CNIC No of the Government Servant	
7	Date of Birth	
8	Date of Entry into Government Service	
9	Date of Death	
10	Contact No	
11	Complete Postal Address	
12	Account No. / IBAN No.	
13	Bank Name	
14	Branch Code	
15	Branch Address	
	are true to the best of my knowledge	and verify that the contents of the above application e and nothing has been concealed. I know that in the entation of suppression of facts, I shall be liable to
	Name of the Application	Signature of the Application

I certify and attest the details furnished in the application are correct with the record available in this office and the documents required with the application are attached / complete. It is further certified that the case of the grantee is genuine and no case has earlier been submitted for release of Lump Sum Grant out of Benevolent Fund.

Signature & Name of the head of Office
With Official Seal

Signature & Name of the head of Department with Official Seal

Signature & Name of the head of Office Department with Official Seal

Signature & Name of the head of Administrative Department with Official Seal

In case of Government Servants in BS-01 to BS-15

in case of Government Servants in BS -16 and above including Non-Gazetted Secretariat Staff

## **DOCUMENTARY CHECK LIST**

In order to process the case in timely manner, following attested documents are required to be attached with the application form:

- CNIC of Govt: Servant
- CNIC of Widow
- Death Certificate

- List of Family Members
- ❖ Pay Roll / LPC
- Detail of Bank A/C

- Single Widow Certificate
- No Marriage & Non-Separation
   Certificate
- Death in Service Certificate
- Undertaking on plain paper to the effect that there are no other claimants to the grant except list of family members.