

APPLICATION FORM FOR RETIREMENT GRANT

(KHYBER KAKHTUNKHWA GOVERNMENT SERVANTS BENEVOLENT FUND PART-I & PART -II)

(FORM SHOULD BE FILLED IN CAPITAL LETTERS)

1 Personal No.

2 Name of Government Servant

3 Designation

4 Pay Scale

5 Office / Department

6 CNIC No of the Government Servant

					-									-	
--	--	--	--	--	---	--	--	--	--	--	--	--	--	---	--

7 Date of Birth

		-			-				
--	--	---	--	--	---	--	--	--	--

8 Date of Entry into Government Service

		-			-				
--	--	---	--	--	---	--	--	--	--

9 Date of Retirement

		-			-				
--	--	---	--	--	---	--	--	--	--

10 Contact No

11 Complete Postal Address

12 Account No. / IBAN No.

13 Bank Name

14 Branch Code

15 Branch Address

I do hereby solemnly affirm and verify that the contents of the above application are true to the best of my knowledge and nothing has been concealed. I know that in the event of making a willful misrepresentation or suppression of facts, I shall be liable to criminal prosecution.

Name of the Application

Signature of the Application

I certify and attest the details furnished in the application are correct with the record available in this office and the documents required with the application are attached / complete. It is further certified that the case of the grantee is genuine and no case has earlier been submitted for release of Retirement Grant out of Benevolent Fund.

**Signature & Name of the head of Office
With Official Seal**

**Signature & Name of the head of
Department with Official Seal**

**Signature & Name of the head of Office
Department with Official Seal**

**Signature & Name of the head of
Administrative Department with Official Seal**

In case of Government Servants in
BS-01 to BS-15

in case of Government Servants in BS -16 and
above including Non-Gazetted Secretariat Staff

DOCUMENTARY CHECK LIST

In order to process the case in timely manner, following attested documents are required to be attached with the application form:

- | | | |
|-------------------------------|-------------------------|-------------------------|
| ❖ Pay Roll / LPC | ❖ Detail of Bank A/C | ❖ Retirement Order |
| ❖ BF Contribution Certificate | ❖ CNIC of Govt: Servant | ❖ Pension Payment Order |